

# **EABS:** European Association for Brazing and Soldering

## **Booking form and request for Hotel Accommodation**

Seminar: *'The theory and practice of furnace- and flame-brazing aluminium'*

Dates: **13<sup>th</sup> & 14<sup>th</sup> October 2015**

Venue **Solvay Fluor GmbH  
Hans-Böckler Allee 20  
30173 Hanover  
Germany**

E-mail: [annette.daubner@solvay.com](mailto:annette.daubner@solvay.com)

**Do any of the delegates mentioned below require a 'formal letter of invitation' to assist them with an application for a Visa to enter the European Union?**

**Yes/No\***

\*Please delete **one** of the above options

### **Seminar Booking Form**

**Name of Delegate(s):**

.....  
.....  
.....

**Company:**

.....

**Mailing address:**

.....  
.....  
.....  
.....

**e-mail address:**

.....

**VAT/MWSt Number.....**

**N.B.** The Seminar will start at **09:00 on 13<sup>th</sup> October**, and finish at about **16:45 on the 14<sup>th</sup> October**. If you wish to stay for an additional night in the **Hotel am Stadtpark**, and travel from Hannover on the **15<sup>th</sup> October**, we can also arrange for your stay at the hotel to include the night of **Wednesday 14<sup>th</sup> October**. To avoid any accommodation problems we ask you to specify the **nights that you want to stay at the hotel**. Consequently it is also **very important** that you complete the hotel booking form below!

### Hotel Reservations Required

Please arrange for **EABS** to reserve hotel accommodation at the **Hotel am Stadtpark, Clausewitzstrasse, Hannover**, as indicated below:

**Name of Delegate:**    **Nights for which a reservation should be made**

<b>Example:</b>	<b>Monday 12th October</b>	<b>Tuesday 13th October</b>	<b>Wednesday 14th October</b>
<b>John Smith</b>	Yes	Yes	No
1 .....			
2.....			
3.....			
4.....			

**Hotel Telephone:** ++49 511 2805 555    **Hotel Telefax:** ++49 511 81 46 52

Please remember that Delegates to the Seminar are responsible for settling their own hotel bill when they check out.

It is important that the Hotel am Stadtpark are informed of all situations where they are expecting a named individual to check in but where another person arrives as a 'previously unannounced' replacement! It is therefore **very important** to the smooth operation of the hotel reservations plan that you tell [Annette.daubner@solvay.com](mailto:Annette.daubner@solvay.com) about **any changes** that you or your company needs to make to your reservations. Annette is in regular contact with the hotel but In order to avoid any booking problems she needs to be contacted **by Friday 9<sup>th</sup> October** at the very latest if you require any changes to your room booking(s) at the hotel to be made!

**Please note:**

In situations where a delegate fails to arrive and claim his room on his expected day of arrival, Solvay Fluor GmbH will forward the invoice that they receive from the hotel to the delegates company for payment. This will cover the room-cost for only **one** night!

Since EABS are coordinating all details relating to the bookings, once you have completed this form, please send it by **e-mail** direct to:

[\*\*admin@eabs.org.uk\*\*](mailto:admin@eabs.org.uk)

**Please do not send these forms to Solvay Fluor GmbH. If you do, it will delay your reservations being made since Solvay Fluor GmbH will have to pass them to EABS for action.**

**Thank you - and we look forward to welcoming you to Hannover in October.**